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MENTAL HEALTH IN LATE LIFE

**The Psychogeriatric Nurses' Association Australia Incorporated
4th Strategic Plan (2014-2017)**

Strategies	Responsibility	Funding/Resource Requirements	By When	Progress Indicators	Date Achieved
General Strategies					
1. Develop a 4 th Strategic Plan for 2014-2017 for the PGNA Executive Committee.	Executive Committee (Ex Committee)	Nil Funding resources	December 2014	<ul style="list-style-type: none"> Development of 4th Strategic Plan To be ratified by PGNA Membership in November 2014. 	Achieved October 2014
2. Develop a PGNA resource manual to include such items as:	Ex Committee	PGNA	June 2015	<ul style="list-style-type: none"> Resource Manual still in progress (sip) 	Completion of the manual not yet achieved. However, specific items have been developed and are operational. See below for details of these.

• Conference organisation processes					Achieved
• Education Dinner Evenings					Achieved
• Descriptions of Executive Committee members roles					Awaiting completion
• Educational resources (Courses, web-links, publications)					Ongoing
• Maintenance of Website					Achieved
• Rural & Remote Support/Information					Ongoing
• Financial management and accountability • Develop policy and procedures with regards to manual banking payments.					Achieved
• Scholarship applications and distribution					Achieved
3. Maintain and update PGNA Website in partnership with the College of Nursing	Secretary	PGNA	Monthly	• Website maintained and updated monthly or when information available	Ongoing
4. Publication of PGNA Newsletter	President	PGNA	Ongoing		Ongoing
5. Financial Accountability / Compliance with Dept of Fair Trading incorporation & registration requirements Maintain direct debit bank payments facility for all PGNA members.	Treasurer Treasurer	PGNA PGNA	Ongoing	• Bi-Annual audit of PGNA financial status Procedure on membership renewal form	Ongoing

6. Increase PGNA representation on State and National Consultative Committees	A member of the PGNA or delegate	Nil required	Ongoing	<ul style="list-style-type: none"> Reporting of activity to PGNA Executive Committee and membership of PGNA representation on committees 	<p>Ongoing</p> <p>Regina McDonald, representing PGNA, on the Older Person Working Group - Older Person Policy Unit Ongoing</p> <p>PGNA represented on CoNNO at twice yearly meetings Ongoing</p>
7. Increase the number of PGNA members	All Members	<ul style="list-style-type: none"> PGNA promotional stand at relevant conferences Develop promotional material 	Ongoing	<ul style="list-style-type: none"> Increased annual membership reported at AGMs Some developed already: bookmark PGNA Brochure Pens 	<ul style="list-style-type: none"> Reprint bookmark Review brochure content <p>Ongoing</p>
8. Maintain biennial conferences and education evenings	Executive Committee	Funding: Nil	Ongoing	<ul style="list-style-type: none"> Executive Committee meeting and General Meeting of PGNA 	Ongoing
9. Draw up guidelines for organising conferences for inclusion in PGNA Resource Manual	Executive Committee	Funding: Nil Resources: Time	June 2017	<ul style="list-style-type: none"> Inclusion of guidelines in PGNA Resource Manual 	Ongoing
10. Facilitate funding / resources for rural & remote area Education & Research evenings / events on application by initiating / organising rural & remote PGNA	<ul style="list-style-type: none"> Executive Committee will receive, review, and recommend applications by 	Funding: Initial maximum of \$1000 per event.	Ongoing	<ul style="list-style-type: none"> Education & Research Evening conducted in rural centres. 	Ongoing

<p>members (ie. Evenings / events not initiated by E&R Committee in strategies 22, 24, 25, 26 below)</p>	<p>rural & remote PGNA members to hold Education & Research evenings / events.</p> <ul style="list-style-type: none"> Executive Committee must approve initial & subsequent funding for each evening / event 				
<p>11 Promote and award PGNA Scholarships to member applicants who meet established application criteria:</p> <ul style="list-style-type: none"> Course / Conference Scholarships Research Scholarships 	<ul style="list-style-type: none"> Executive Committee will receive and approve scholarships. Executive Committee will ensure applicant compliance with Scholarship Terms of Agreement 	<ul style="list-style-type: none"> Funding – from PGNA account. Maximum scholarship amount per applicant - \$500 per 2 years . Maximum total scholarship expenditure by PGNA per annum - \$2,500. Maximum total annual scholarship expenditure to be reviewed at the end of the term of this Strategic Plan (ie. every three years) 	<p>Ongoing</p>	<ul style="list-style-type: none"> Applications for scholarships made by PGNA members. Scholarships awarded to PGNA members who meet established application criteria. Terms of Agreement (Expectations of PGNA for successful scholarship applicants) are met. 	<p>Ongoing</p>

Proposed Education & Research Events: 2014 – 2017

<p>12. Hold PGNA Conference 2015 and 2017</p>	<p>Executive Committee</p>	<ul style="list-style-type: none"> • PGNA funds supported by PGNA and conference registrations • Some sponsorship may be possible • Partnerships with other professional organisations 	<p>September 2015</p>	<ul style="list-style-type: none"> • Funding secured for Conference • Conference to be organized by Executive Committee 	<p>Ongoing</p> <p>Combined conference held Batemans Bay with Dementia Advisory Service 2012</p> <p>Combined conference held Parramatta with Faculty of Psychiatry of Old Age (FPOA) 2013</p>
<p>13. Organise a regional Education & Research Evening for off conference years</p>	<p>Executive Committee</p>	<ul style="list-style-type: none"> • Funding: \$1,000 initial maximum funding to be approved by Executive Committee. • Additional funding to be approved by Executive Committee 	<p>December 2016</p>	<ul style="list-style-type: none"> • Region venue to be identified 	<p>Ongoing</p>
<p>14. Organise a Sydney metropolitan Education & Research Evening for off conference years</p>	<p>Executive Committee</p>	<ul style="list-style-type: none"> • Funding: \$1,000 initial maximum funding to be approved by Executive Committee. • Additional funding to be approved by Executive Committee 	<p>December 2016</p>	<ul style="list-style-type: none"> • Sydney venue 	<p>Ongoing</p>

Items not achieved from the 2011 – 2014 Strategic Plan

The following items will not be included in the 2014 to 2017 Strategic Plan

1. Memorandum of Understanding with the Australian College of Mental Health Nurses (ACMHN Inc.) in particular the NSW Branch.
2. Research Project with University of Queensland to develop “Standards of Practice” for Psychogeriatric Nurses.
3. A separate Strategic Plan for the Education and Research Committee. This committee now functions within the PGNA Executive.